

**INSTITUTE OF TRANSPORTATION ENGINEERS
DISTRICT 7 B.C. INTERIOR CHAPTER**

CHARTER

February 2009

ARTICLE I - PREAMBLE

Section 1.1 As authorized by the Constitution of the INSTITUTE OF TRANSPORTATION ENGINEERS, INC. hereinafter referred to as the Institute, and as authorized by Article IV, Section 4.6 of the Charter Conditionally Granted to the Greater Vancouver Section by District 7, the Executive Board of the Greater Vancouver Section, as recorded in the minutes of its meeting on _____, 2009 grants this Charter for the B.C. Interior Chapter of the Institute, hereinafter referred to as the Chapter.

Section 1.2 This Charter shall be effective beginning January 1, 1997, and shall remain in effect, including any amendments, until rescinded by the Executive Board.

Section 1.3 This Charter shall, on the date it becomes effective, supersede any previous charter or constitution of a Chapter enrolling members from the designated area and shall annul any bylaws of such a Chapter which may be in conflict with it.

ARTICLE II- AREA AND PURPOSE

Section 2.1 The area designated as that of this Chapter shall be the interior area of the Province of British Columbia, Canada, bounded approximately on the west by Hope, on the east by the B.C./Alberta Border, on the north by Prince George, and on the south by the Canada/U.S. border.

Section 2.2 The purpose of this Chapter shall be to:

1. Advance the objective of the Institute.
2. Foster closer association among Institute members.
3. Encourage members to prepare and discuss papers.
4. Offer suggestions on matters of policy to the Institute Board of Direction.
5. Consider local transportation and traffic engineering problems and present advice and comment consistent with established Institute policies.
6. Foster closer association and cooperation with local individuals and groups on matters of common interest.
7. Encourage transportation and traffic engineering education in colleges, universities, and technical schools in the Chapter.
8. Encourage high school and post-secondary students to enter the transportation and traffic engineering profession.
9. Encourage and support continuing education courses and programs in the area of transportation and traffic engineering.

ARTICLE III - MEMBERSHIP

Section 3.1 Any Institute member of any grade who resides within ITE District 7 shall be eligible for membership in the Chapter, and he shall become a member of the Chapter upon filing an appropriate application with the Secretary of the Chapter and upon payment of the Chapter fees and dues.

Section 3.2 Any Institute member may join the B.C. Interior Chapter even though he or she does not reside in the Chapter area by obtaining approval of the Chapter and a waiver of objection from the Chapter designated for the area in which he or she resides and upon payment of the Chapter fees and dues.

Section 3.3 The Chapter may adopt one or more types of Chapter affiliation for persons who are not eligible to be members of the Institute but who:

1. are accumulating experience toward Institute membership, or
2. are in sub-professional work in transportation and traffic engineering,
or
3. are students in a post-secondary academic program, or
4. are professionally engaged in related fields, or
5. are in a position to work with and assist transportation and traffic engineers by virtue of official positions or commercial employment.

Section 3.4 All persons who are affiliated with the Chapter as provided in Section 3.3 and who are not members of the Institute shall be clearly identified at all times as "Chapter Affiliates". The total number of such Chapter Affiliates who are classified in Section 3.3 as being in a position to work with and assist transportation and traffic engineers by virtue of commercial employment shall not exceed fifty percent of the total number of Institute Members in the Chapter. If at the time of issuance of this Charter to an existing Chapter the number of such Chapter Affiliates exceeds fifty

percent of the total number of Institute members in the Chapter, the number of such Chapter Affiliates shall be frozen until such time as additional applicants can be elected in compliance with this Charter.

Section 3.5 The Chapter shall establish the manner in which persons may apply for or be invited into Chapter membership or affiliation as well as the manner in which such membership or affiliation may be terminated, but not restrictions on Chapter membership shall be placed on any member of the Institute who is in good standing with the Institute other than those stated in Sections 3.1 and 3.2.

Section 3.6 Institute Members (and Institute Honorary Members who retain similar membership privileges) shall be entitled to all the privileges of the Chapter including the right to vote and to hold elective office. Other Institute members shall be entitled to all the privileges of the Chapter except that they must not vote or hold elective office in the Chapter or officially represent the Chapter at Section, District, or Institute meetings unless the Chapter Bylaws specifically grant such privileges.

Section 3.7 Chapter Affiliates shall be entitled to all the privileges of the Chapter except that they must not vote or hold elective office in the Chapter or officially represent the Chapter at Section, District, or Institute meetings unless the Chapter Bylaws specifically grant such privileges to the various classifications of Chapter Affiliates and specify that such privileges extend only to those actions, elections and offices which fall within the exclusive jurisdiction of the Chapter. Affiliates shall at all times be designated as Chapter Affiliates and not as Chapter Members.

ARTICLE IV - GOVERNMENT

Section 4.1 The government of the Chapter shall be vested in its elected officers and directors, who shall constitute a Governing Board, as provided in Bylaws of the Chapter. The Chapter Bylaws may specify additional voting and/or non-voting Governing Board members. The Chapter Bylaws may specify such elective officers as the Chapter desires provided that there shall be a President, at least one Vice-President, a Secretary and a Treasurer or a Secretary-Treasurer. All elective officers and all other voting Governing Board members shall be voting members of the Institute.

Section 4.2 The Governing Board of the Chapter shall manage the affairs of the Chapter in conformity with the provisions of this Charter and Bylaws of the Chapter

and the policies of the Institute.

Section 4.3 Bylaws of the Chapter shall provide the manner of nominating and electing officers and director of the Chapter and shall specify their terms of office.

Section 4.4 The Chapter shall adopt bylaws to govern appointment of committees, number and times of meetings, assessment of fees and dues, method of amending bylaws and such other matters as the Chapter may desire, provided such bylaws do not conflict with this Charter, the Constitution of the Institute or policies of the Institute, its Board of Direction, the District Charter and/or Bylaws, or the Section Charter and/or Bylaws.

Section 4.5 Bylaws of the Chapter may be adopted and amended after adoption only if the proposition is submitted in writing to all voting members of the Chapter at least twenty days in advance of the date on which action is proposed. Adoption and amendment shall require a two-thirds affirmative vote.

Section 4.6 The Chapter does not have the authority to charter any organizational subdivision within its boundaries.

Section 4.7 Bylaws of the Chapter and any amendments thereto shall not take effect until filed with and approved by the Section Executive Board and the approved Bylaws filed with the District and Institute. At any time thereafter, the Section Executive Board may annul any part of the Chapter's Bylaws which it considers to be contrary to the Constitution or best interests of the Section, District or Institute by giving notice in writing to the elected officers of the Chapter, District and Institute.

ARTICLE V - RELATION OF CHAPTER TO SECTION, DISTRICT AND INSTITUTE

Section 5.1 The Chapter shall not assume to speak for the Section, District or the Institute unless authorized in the particular matter in question by the Section Executive Board, District Board or the Board of Direction of the Institute, respectively.

Section 5.2 The Chapter shall not identify itself with national groups or organizations, but may identify itself with local or area-wide groups or organizations.

Section 5.3 Names and addresses of all elected officers of the Chapter and the dates on which the terms of each begins and expires shall be reported in writing to the Section Secretary, District Director and the Institute headquarters within 30 days after election.

Section 5.4 The Chapter shall submit a written annual report to the Section Executive Board two months in advance of the Annual Meeting of the Institute. The report shall include a summary of the Chapter's activities for the previous twelve months and a roster of the Chapter's active membership showing grade and type of each member.

Section 5.5 The Institute District and Section will not be responsible for debts contracted by the Chapter nor will it give financial assistance to the Chapter. No dues or fees will be required to be paid by the Chapter to the Institute, District, or Section.

ARTICLE VI - AMENDMENT OF CHARTER

Section 6.1 The Chapter's elected officers will be notified in writing by the Section Executive Board of any proposed amendment to this Charter so that the Chapter may have an opportunity for a hearing before the District and/or Section Board concerning the proposed amendment. Unless otherwise specified, the amendments with or without change shall not become effective until six months after notification.

*Approved by the Greater Vancouver Section Executive Board on the _____ day
of _____, 2009.*

Section President

Attest: _____
Section Secretary